



Warehouse Supervisor (Liverpool)

Established in 1794, Henry Bath is a world leading storage and logistics provider specialising in the storage and shipping of Exchange-traded metals and soft commodities around the globe. Henry Bath is a founding member of the London Metal Exchange and is licensed by the world's premier commodity exchanges, including LME, ICE and CME to issue Exchange-Traded Warrants for metals and commodities.

Overview of Position

The role is a full-time permanent position based in Liverpool, as our Warehouse Supervisor you will report directly to the Warehouse Manager, and you will be responsible for coordinating day to day operations of the warehousing and storage facilities for Henry Bath Liverpool. You will be supervising Henry Bath and third-party warehouse staff and giving guidance and clear instructions. You will conduct planning meetings with warehouse and office staff to ensure operational needs are being met.

What would you do as our Warehouse Supervisor

- Supporting the UK Management as well as the wider EMEA team
- Responsible for ensuring compliance at all times with Group and local Health and Safety procedures
- Ensure adequate resourcing of third-party labour and workforce planning to support volumes
- Ensuring employees are being trained on the latest versions of SOP's and exchange rules
- Conducting regular reviews of storage methods to ensure efficient and compliant space utilisation
- Managing stock checks at Henry Bath and any third-party locations and ensuring random stock checks are performed
- Collecting keys and responsibility for opening and closing the warehouse & warehouse office each day, alarming and returning keys to a dedicated area for secure storage.
- Implementing and maintaining warehousing procedures including conducting reviews to ensure compliance with regulatory bodies.
- Ensuring that all warehouse activities are covered by a safe operating procedure
- Ensuring sufficient and adequate equipment is always available
- Ensuring FLT fuel supplies are adequate for the operation
- Ensuring repairs and maintenance are being completed on time and reported to the warehouse manager
- Oversight of building and compound maintenance - liaising with property owners/managers when repairs are needed
- Reviewing and implementing updates according to the management system
- Reporting of Incidents and accidents using HB iAuditor reporting system.

Who you are

Excellent communication and organisational skills and have a flexible approach to work in a global organisation with a good work ethic. Proven operational experience, preferably in an international warehouse, logistics and supply chain as well as the ability to lead a team, work alongside colleagues and to plan effectively to ensure maximum results.

Experience & Skills

- Logistics and warehousing experience
- Experience in H&S, security, and regulatory controls
- Strong IT and communication skills – oral, listening and written.
- Self-starter who is intuitive and focused upon continual process improvement
- Willingness to be involved in the day to day operation (supervising/forklift driving/labouring)
- Knowledge of FLT License
- Contactable out of normal working hours for security reasons
- Attention to detail, accuracy, and deadlines
- Proactive problem-solving skills

Rewards & Benefits

- Competitive salary
- 27 days holiday + public holidays
- Private healthcare (including direct family)
- Life and Group Income Assurance
- Up to 12% pension contribution
- Annual Discretionary Bonus

Who we are

We are a diverse organisation who welcome different perspectives helping create an inclusive and forward-thinking culture across the globe with entities in the UK, The Netherlands, Belgium, United States, Singapore and China.